CAD CALL SCREEN ENTRY
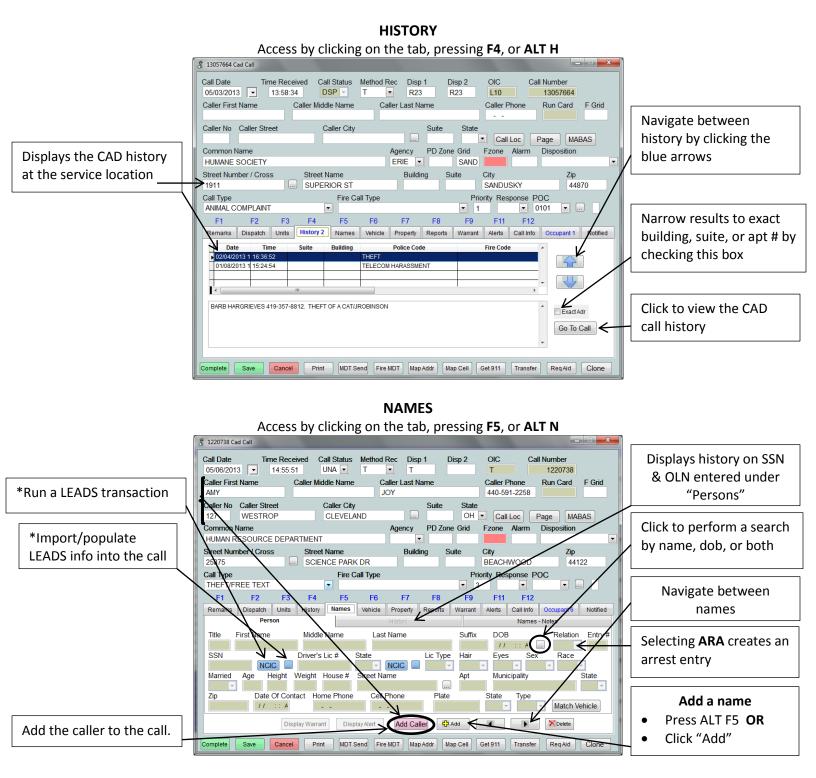
REMARKS
Access by clicking the tab, pressing **F1**, or **ALT R**

DUAL REMARKS
- Allows multiple users to enter and save data into the remarks section of the same call.

DISPATCH
Access by clicking on the tab, pressing **F2**, or **ALT D**

ADD UNITS TO A CALL:
- Type unit number in the box **OR**
- Double click on an available unit

UNITS
Access by clicking the tab, pressing **F3**, or **ALT U**

Modify Unit Times
- Type modified time

Update Unit status
- Type unit status in box **OR**
- Click on status button

- The unit in pink is the unit that will be updated

Select Unit to update
- Click on Unit in the grid **OR**
- Click Blue arrows to navigate between multiple units

* Denotes an optional feature

CAD CALL SCREEN ENTRY

HISTORY
Access by clicking on the tab, pressing **F4**, or **ALT H**

Displays the CAD history at the service location

Navigate between history by clicking the blue arrows

Narrow results to exact building, suite, or apt # by checking this box

Click to view the CAD call history

NAMES
Access by clicking on the tab, pressing **F5**, or **ALT N**

*Run a LEADS transaction

*Import/populate LEADS info into the call

Add the caller to the call.

Displays history on SSN & OLN entered under "Persons"

Click to perform a search by name, dob, or both

Navigate between names

Selecting **ARA** creates an arrest entry

Add a name
- Press ALT F5 **OR**
- Click "Add"

* Denotes an optional feature

CAD CALL SCREEN ENTRY

VEHICLE
Access by clicking on the tab, pressing **F6**, or **ALT V**

- *Run plate through LEADS
- *Import LEADS vehicle info into the call

View cad vehicle history

- Enter a tow
- Vehicle info cross populates to tow form.

Add a vehicle
- Click "Add" OR
- Press ALT F6

- View unpaid parking ticket
- View warrant entry associated with vehicle

Navigate between vehicle entries

PROPERTY
Access by clicking on the tab, pressing **F7**, or **ALT P**

Add property to a call

Navigate between property entries

* Denotes an optional feature

CAD CALL SCREEN ENTRY

REPORTS
Access by clicking on the tab or pressing **F8**

Click the box to assign a report number

Save and keep cad call screen open

Save and close cad call screen

Select a reporting officer

WARRANT
Access by clicking on the tab, pressing **F9** or **ALT W**

Displays warrants entered into the cad warrant file that contain the same address as the cad call.

Displays vehicle listed in warrant entry

Narrow results to exact building, suite, or apt #

Navigate between warrant entries

* Denotes an optional feature

CAD CALL SCREEN ENTRY

ALERTS
Access by clicking on the tab, pressing **F11**, or **ALT A**

Displays special attentions at cad call address

Create a new special attention at the cad call location

Displays person listed in special attention

Narrow results to exact building, suite, or apt #

Navigate between special attentions

CALL INFO
Access by clicking on the tab, pressing **F12**, or **ALT C**

Displays info entered in System Setup/ Streets

*Populated by E911 interface after pressing "Get 911"

*   Denotes an optional feature

CAD CALL SCREEN ENTRY

OCCUPANT
Access by clicking on the tab or pressing ALT and the letter O

Displays occupancy info from the business matching the address of the cad call

Display a list of contact name and phone numbers

Narrow results to exact building, suite, or apt #

Navigate between businesses at the cad call location

Notified
Accessed by clicking on the tab

First:
Click to enter a name

Navigate between notified persons

After clicking "New" Enter name here

Delete a name

*   Denotes an optional feature

CAD CALL SCREEN ENTRY

CAD Command Line
Status Monitor:

Command line can be utilized to run queries, update units, dispatch units and access other functions.

Run an Ohio Plate
Command: RP 'plate number'

Run an Ohio Driver License by SSN
Command: DS 'ssn'

Run an Ohio Driver License by License Number
Command: DL 'Ohio license'

Access Business File
Command: B

Access Chat
Command: C

Access Master Name
Command: M

＊   Denotes an optional feature

CAD CALL SCREEN ENTRY

Enter New CAD Call
Command: N

Update Units Status
Command: S 'new status' unit numbers separated by space.

Search CAD
Command: 'SC'

Enter Traffic Stop
Command: T 'unit number'

Update Unit
Command: U 'unit number'.

∗   Denotes an optional feature