LEADS
Law Enforcement Ohio Automated Data System

The LEAD*ing* NEWS

Colonel Paul Pride, superintendent of the Ohio State Highway Patrol, announced the appointment of Captain Rob Jackson as chair of the LEADS Steering Committee. Captain Jackson is a 23-year veteran of the OSHP. He has served as commander of the Technology & Communication Services Section since May 2011.

NEW LEADS STEERING COMMITTEE CHAIR

His career began in 1990 as a trooper at the Dayton Post, and he also served at the Lancaster Post. In December 1998, he was promoted to the rank of sergeant and transferred to the Office of Technology & Communication Services. He received promotions to lieutenant in 2001 and staff lieutenant in 2005. In addition to the LEADS Steering Committee, Captain Jackson serves as chair of the Ohio AMBER Alert Advisory Committee.
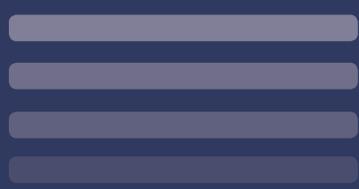
Captain Rob Jackson

LEADS Fee Structure

LEADS Access Category	Fees	Comments
Non-terminal LEADS Access The agency has no means to run LEADS directly and gets information by requesting it through a terminal agency.	**$600 per year** ($50 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a LEADS *Non-terminal Participation Agreement 13B*.
MDT Access The agency does not have a terminal in its office, but has Mobile Data Terminals (MDT) in its patrol cars.	**$1,200 per year** ($100 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a LEADS *Non-terminal Participation Agreement 13B*.
LEADS Terminal Access The agency has a terminal or terminals in its office through which it can access LEADS information.	**56K:** $747 per month **T1:** $919 per month **Interface:** $250 per month **Internet:** $250 plus $5 each PC per month and $5 each user per month.	Agency must sign a LEADS *Terminal Agency Participation Agreement 13A*.

Please direct all calls regarding the fee structure to (614) 466-8781.

Service Provider Agencies

If you provide MDT service to a non-terminal agency, your TAC must submit a LEADS Operator Update Form (LOU) to transfer the non-terminal operators to the non-terminal ORI. The non-terminal ORI must be listed in the "free text" field on the LOU. The TAC at the agency providing the MDT service is given access to see the operators listed under the ORIs of the agencies they provide service for through the nexTEST application.

If you are a terminal agency providing dispatch services for an MDT only agency and you have operators for the MDT agency under your ORI, submit a LOU form and transfer them to their employing ORI.

A terminal agency making queries for non-terminal agencies can submit a service request form to add the non-terminal agencies' ORI to your drop down list.

LEADS Misuse

LEADS Administrative Rule 6 (C) Messages and/or throughput of any kind accessed through LEADS shall be restricted to the use of duly authorized law enforcement and/or criminal justice agencies for the administration of criminal justice. The data shall not be sold, transmitted, or disseminated to any non-law enforcement agency, non-criminal justice agency or unauthorized person; except as provided in Administrative Code Rule 4501:2-10-03.

ORC 2913.04 (C) No person shall knowingly gain access to, attempt to gain access to, cause access to be granted to, or disseminate information gained from access to the law enforcement automated database system created pursuant to section 5503.10 of the Revised Code without the consent of, or beyond the scope of the express or implied consent of, the chair of the law enforcement automated data system steering committee.

ORC 2913.04 (H) Whoever violates division (C) of this section is guilty of unauthorized use of the law enforcement automated database system, a felony of the fifth degree.

PACKING THE RECORD: NCIC SUPERVISED RELEASE FILE

On September 4, 2013, the *Deputy Suzanne Hopper Act* (Senate Bill 7) became effective. The Act requires the entry of Not Guilty By Reason of Insanity (NGRI), Incompetent to Stand Trial (IST), and Violent Persons on Supervised Release into the NCIC *Supervised Release File*.

Per LEADS and NCIC, agencies must pack the records with all available names, numbers and physical identifiers as well as using the CMC for officer safety. This would include *Supervised Release File* records.

Supervised Release File records should be as thoroughly packed with supplemental information as any other record entered into LEADS and NCIC.

FOR MORE INFORMATION, REFER TO THE NCIC MANUAL (SUPERVISED RELEASE).

Clark County Deputy Sheriff Suzanne Hopper

CORRECTION.....

In the July 2013 LEADing News Newsletter, we stated the LEADS Security Policy was revised. The newsletter should have stated the LEADS Security Awareness Training was revised. If you have any questions, please contact LEADSSecurity@dps.state.oh.us or 614-466-3055.

ADVANCED AUTHENTICATION REQUIREMENT

There has been a lot of discussion and confusion surrounding Advanced Authentication (AA) requirements. This article has been developed to clarify and provide additional information received recently from the FBI.

LEADS received FBI CJIS Security Policy version 5.2, which extends the deadline requiring AA for users accessing criminal justice information from devices associated with, and located within, a police vehicle until September 30, 2014. The extension only applies to systems that have not been procured or upgraded after September 30, 2005.

Additional information has been received from the FBI regarding a change in the AA requirement in a future version of the security policy, scheduled for release during the summer of 2014. In the next version of policy, a police vehicle will be considered a physically secure location. This means any mobile computer terminals (MCTs) with access to LEADS data that are secured in a police vehicle (bolted or locked) will not require advanced authentication. However, advanced authentication will be required if MCTs can be removed from the vehicle and access LEADS data.

PLEASE CONTACT LEADS SECURITY AT LEADSSECURITY@DPS.STATE.OH.US OR 614-466-3055 WITH ANY QUESTIONS ON THE AFOREMENTIONED SECURITY POLICY CHANGES OR IMPLEMENTING ADVANCED AUTHENTICATION IN MOBILE ENVIRONMENTS.

FBI/NLETS "real-time" Stolen Vehicle Updates

In cooperation with the FBI, NLETS is pleased to announce that "real-time" stolen vehicle updates are now available through NLETS.

What it is and how it works:

As stolen vehicle entries are made into NCIC, a copy is sent to NLETS. NLETS has a distribution list of 9-character ORIs that have opted to receive the information. As the data is received, NLETS immediately distributes the information through an NLETS "AM" administrative message to all users in the broadcast list. The feed includes all entry, modify, and delete information. Since this is just an AM message, no programming changes are needed to receive this information.

History:

In 2010, a paper was introduced into the FBI Advisory Policy Board process to allow NLETS access to stolen vehicle entries as they are made into NCIC. This paper was passed by the APB for use by law enforcement. A copy of the initial paper is attached for reference.

Potential Uses:

1) **LPR systems** – At a state or local agency level, you may use this information to append the stolen vehicle hot file for your LPR systems. Many users download the file twice a day from the FBI. This feed can be programmed to fill the gap between updates. There are LPR vendors that are working to incorporate this into their offerings as well.

2) **LoJack** – About half of the states currently provide a copy of each entry to NLETS to participate in the *LoJack* program. NLETS was approved by the FBI to provide LoJack with the subset of information needed to activate a *LoJack* device. *LoJack* is currently coding to receive these messages and at some point in the near future, the states will no longer need to send a copy of every stolen vehicle entry to NLETS for *LoJack* processing.

Who can receive the feed:

Any law enforcement agency with a valid 9-character NCIC ORI that has been approved by the NLETS representative. An approval email from the representative to support@nlets.org will need to be on file before the ORI can be added to the distribution list. Users can remove themselves with an email to support@nlets.org at any time.

CHANGE IN AUTOMATIC LICENSE SUSPENSIONS (ALS)

All Automatic License Suspensions (ALS) that are entered into LEADS will now display with no color.

Shredding of LEADS Correspondence

Hard copy printouts of information about LEADS must be rendered unreadable when no longer needed (LEADS *Administrative Rule 6*). If printouts are shredded by an outside vendor onsite, all shredding must be overseen by authorized personnel. Authorized personnel are those persons who have passed state and national fingerprint-based record check. If the outside vendor shreds offsite, state and national fingerprint-based record checks must be conducted on contract personnel.

Still using Microsoft XP?

On **April 8, 2014**, Microsoft will terminate support for the *Windows XP* Operating System (OS). *Windows XP* is one of the longest running/supported OS's for Microsoft. By the time support ends, XP will have been around for over 12 years. Since XP, Microsoft has released *Vista, Windows 7*, and *Windows 8* OS's for the desktops.

So what does this really mean to you?

Effective April 8, 2014, there will be no further security updates for the *Microsoft XP* OS. Any exploits (viruses, worms, trojans, etc.) found near, or after April 8, 2014, will not be patched. The *Windows XP* OS will continue to run as normal, however, when Microsoft releases its patches on "Patch Tuesdays," after April 8, 2014, the *Microsoft XP* OS will no longer be included.

Since there will not be any further updates, *Windows XP* will become more vulnerable to exploits. New vulnerabilities will certainly be discovered that could impact *Windows XP* on a regular basis. Some of these vulnerabilities may be critical and could allow a hacker to take control or cripple a machine running *Windows XP*.

As such, on April 8, 2014, LEADS will no longer allow machines running *Windows XP* to connect to our network. Any machine found running *Windows XP*, on or after April 8, 2014, will be denied access to the LEADS network.

FOR MORE INFORMATION ON MICROSOFT ENDING OF SUPPORT FOR WINDOWS XP, REFER TO THIS LINK: WWW.MICROSOFT.COM/EN-US/WINDOWS/ENDOFSUPPORT.ASPX OR CONTACT LEADS CONTROL AT 1-800-589-2077.

INDEX

INDEX

READ & SIGN

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

21. _____
22. _____
23. _____
24. _____
25. _____
26. _____
27. _____
28. _____
29. _____
30. _____
31. _____
32. _____
33. _____
34. _____
35. _____
36. _____
37. _____
38. _____
39. _____
40. _____

TRAINING OPPORTUNITIES

- All LEADS classes start promptly at 9AM.
- The classes are available for registration online through nexTEST.
- If you register for a class and cannot make it, withdraw in nexTEST or call Training Officer Victoria Dowdy at 614-466-7621 or vdowdy@dps.state.oh.us to cancel.

NEW TAC CLASS

LEADS now offers a new TAC class for entering agency TAC's and a new TAC class for non-entering agency TAC's. All new TAC's and new assistant TAC's are required to complete this class within six months of their appointment. You're only required to attend the new TAC class one time.

NEW TAC (NON-ENTERING AGENCY)   9AM - 3PM

NOVEMBER 14

NEW TAC (ENTERING AGENCY)   9AM - 3PM

NOVEMBER 19

LEADS STEERING COMMITTEE MEMBERS

Captain Rob Jackson, Chair
Ohio State Highway Patrol

Chief Dave Bailey
Lancaster Police Department

Judge Gary L. Byers
Maumee Municipal Court

Chief Bruce Gower
Clyde Police Department

Chief Timothy J. Malley
Lakewood Police Department

Sheriff Russell Martin
Delaware County Sheriff's Office

Deputy Superintendent Steve Raubenolt
Bureau of Criminal Identification & Investigation

Sheriff Randy Thorp
Licking County Sheriff's Office

Director Patrick Wright
NORIS

CONTACT INFORMATION

LEADS Control Room:
(800) 589-2077

Les Reel, LEADS *Administrator*
(614) 752-4381
lreel@dps.state.oh.us

Kevin Locke, LEADS *Information Technical Security*
(614) 387-6156
klocke@dps.state.oh.us

Jacqueline Baylor, *Auditor*
(614) 466-0673
jbaylor@dps.state.oh.us

Derby Bolinger, *Auditor*
(614) 752-4373
djbolinger@dps.state.oh.us

Joel Hopwood, *Auditor*
(614) 752-4379
jhopwood@dps.state.oh.us

Lisa Richmond, *Auditor*
(614) 752-4380
lkrichmond@dps.state.oh.us

Victoria Dowdy, *Training Officer*
(614) 466-7621
vdowdy@dps.state.oh.us

Kim Palmer, *Accounts Receivable*
(614) 466-8781
kpalmer@dps.state.oh.us

LEADS FAX NUMBERS

Main: (614) 644-2459
- LEADS Control Room
- External Auditors

Administrative Staff: (614) 995-1230
- General Correspondence
- Participation Agreements
- New TAC Form
- LASO
- Holder of the Record
- Management Control

Programmers & Technical Security Staff: (614) 644-0566

MAILING ADDRESS

LEADS
P.O. BOX 182075
COLUMBUS, OH 43218-2075

PUBLIC WEB SITE

WWW.LEADS.OHIO.GOV